



*Services are being offered virtually at this time to ensure the safety of our community and staff during the COVID-19 response*

During regular business hours (8:30 a.m. to 4:30 p.m.), Monday to Friday, the **City of Saint John One Stop Development Shop** is available to you with a suite of **virtual services** to support and facilitate development and construction within the City.

### **Permits and Approvals**

By contacting the One-Stop Development Shop at (506) 658-2911 or [onestop@saintjohn.ca](mailto:onestop@saintjohn.ca), we will be accepting and processing complete applications for a number of permits and approvals, including:

- Building permits
- Demolition permits
- Development permits
- Planning applications
- Heritage permits
- Plumbing permits
- Water and Sewer permits
- Street occupancy permits
- Street excavation permits

Applications will be accepted by email only. Applicants must provide a valid email address and be able to submit drawings and construction photographs digitally. Application forms can be found on the One-Stop Development Shop section of the City's website, [found here](#).

For any applications that require approval by the Planning Advisory Committee, the Heritage Development Board or Common Council, staff will be in touch with applicants to discuss the schedule for these various meetings.

### **Development Support**

The One-Stop Development Shop will also be providing development support by offering the Pre-Application meeting service **virtually** – contact us at [onestop@saintjohn.ca](mailto:onestop@saintjohn.ca) or 658-2911 to submit a request.

*Helpful online resources:*

[Schedule of Fees](#)

[Online Submission Packages and Information](#)

The One-Stop Development Shop will respond to locate requests when the *Call Before you Dig Program* has been notified.

**Phone:** 1-866-DIG LINE (344-5463)