

HERITAGE DEVELOPMENT BOARD

OF

THE CITY OF SAINT JOHN

WEDNESDAY, JANUARY 19<sup>TH</sup>, 2011

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The regular meeting of the Heritage Development Board was held in the 10<sup>th</sup> Floor Boardroom of City Hall, commencing at 5:30 pm.

IN ATTENDANCE:           Leona Laracey, Chair  
                                  Colin Waldschutz, 2nd Vice Chair  
                                  Richard Gradon  
                                  Grant Heckman

                                  Jacqueline Hamilton, Deputy Commissioner  
                                  Jeff Gauley, Secretary/Heritage Officer  
                                  Jill Flecknell, Recording Secretary

REGRETS:                   Councillor Donnie Snook  
                                  Heather Urquhart

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ITEM 1.0       AGENDA

*MOVED* by Colin Waldschutz, *SECONDED* by Richard Gradon, to approve the agenda, as amended.

**CARRIED.**

ITEM 2.0       MINUTES

ITEM 2.1       MINUTES OF THE DECEMBER 8<sup>TH</sup>, 2010 MEETING

*MOVED* by Richard Gradon, *SECONDED* by Grant Heckman, to approve the December 8<sup>th</sup>, 2010 minutes, as amended to clarify the proposed scope of work at 274 Sydney street (Certificate of Appropriateness 10-39B)

**CARRIED.**

ITEM 3.0 BUSINESS ARISINGITEM 3.1 HERITAGE PROGRAM REVIEW

Corporate Program Manager Kim Graham advised the Board that the Heritage Review Project is currently underway. The objective is to ensure that the heritage service is efficient and provides value to the community. Other heritage jurisdictions will be consulted to discover their best practices. Various stakeholders will be interviewed. A stakeholder list has been drafted and will be circulated to the Board when finalized. Ms. Graham explained that the involvement of the Heritage Development Board will be a key component and that she will be setting up a workshop to interview the Board in the weeks ahead.

ITEM 3.2 HERITAGE BOARD VACANCIES

Staff advised the Board that a letter had been drafted and sent to the Nominating Committee with recommendations regarding three Board vacancies. The Nominating Committee is scheduled to make their recommendations to Common Council on January 31, 2011.

ITEM 3.3 UPDATE OF 2010 GRANTS

Heritage Officer Jeff Gauley advised the Board that all completed 2010 grant applications have received grant funding. A summary chart, showing the number of applications submitted and the grant program budget over the last five years, was presented and will be circulated to Board members.

ITEM 3.3.1 2010 HERITAGE REHABILITATION GRANT 10-41A  
BARB KLIFFER, 80 SYDNEY STREET

Jeff Gauley advised the Board that work related to Heritage Permit 09-81 (wood siding repairs, metal flashing repairs and painting work) continued into 2010 and was completed in that year. However, due to oversights on the part of both the owner and Heritage Staff, a grant for the remainder of the work was not applied for in 2010. The present application, although presented to the Board late, is an effort to redress this oversight. He advised that there were sufficient funds available to accommodate this late request and recommended approval.

*MOVED by Colin Waldschutz, SECONDED by Richard Gradon, to approve a Heritage Rehabilitation Grant of 20% of costs, up to \$1,200.00, for wood siding repairs, metal flashing repairs and painting.*

**CARRIED.**

ITEM 3.3 NOMINATIONS FOR 2011 HERITAGE AWARDS

Jeff Gauley presented a preliminary list of candidates for 2011 Heritage Awards (based on work completed in 2010). The Board agreed to review the list and provide feedback prior to their next meeting.

ITEM 4.0 INTRODUCTION OF APPLICANTS/GUESTS

Kim Graham, Corporate Program Manager for the City of Saint John, was in attendance to present an update on the Heritage Program Review Project. Shelley DeMerchant of The Urban Shoe Myth was in attendance, representing the application (11-02) for 78 King Street.

ITEM 5.0 CERTIFICATES OF APPROPRIATENESS AND GRANTSITEM 5.1A APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS 11-02  
SHELLEY DEMERCHANT, 78 KING STREET

Jeff Gauley advised the Board that the application is for a Heritage Permit [Certificate of Appropriateness] to install a storefront fascia sign. He recommended approval.

Board members expressed some concerns that the modern nature of the fascia sign as proposed was not in keeping with the traditional context of the streetscape and may be inconsistent with the city's sign guidelines for heritage properties.

The specific concerns include use of the corporate identity and that the overall proportions seemed to be incongruent with the proposed storefront fascia context. Staff presented recent photographs showing approved fascia signs that had incorporated business logos. The Board recommended that the proposed lettering be increased to reduce the blank space and give the sign more appropriate proportions. They also recommended the corners of the sign be rounded as in the original drawing to better complement the sign's contemporary style. The applicant agreed to these amendments.

ITEM 5.1B DRAFT CERTIFICATE OF APPROPRIATENESS 11-02  
SHELLEY DEMERCHANT, 78 KING STREET

***MOVED** by Grant Heckman, **SECONDED** by Colin Waldschutz, to approve the recommendation, with amendments as agreed to the design of the fascia sign.*

**Install** new 2ft high x 9ft wide [600mm x 2700mm] storefront fascia signboard, complete with raised moulded border and carved letters [approx 10"/250mm high, sans-serif font] to read:

- “the Urban SHOE Myth”

**CARRIED.**

ITEM 5.1C APPLICATION FOR A HERITAGE PRESERVATION GRANT 11-02  
SHELLEY DEMERCHANT, 78 KING STREET

Jeff Gauley advised the Board that the application is for a Heritage Preservation Grant to install a storefront fascia sign. He recommended approval.

***MOVED*** by Colin Waldschutz, ***SECONDED*** by Grant Heckman to approve a Heritage Preservation Grant for of 20% of costs, up to \$750.00, to install a storefront fascia sign. ***Subject to Council approving funds for the 2011 Grants for Heritage Conservation Program under the Capital Budget.***

**CARRIED.**

ITEM 5.2A APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS 11-01  
SAM MACKAY, 47-51 CANTERBURY STREET

Jeff Gauley advised the Board that the application is for a Heritage Permit [Certificate of Appropriateness] to install new gooseneck lighting at the existing storefront cornice. He recommended approval of the application.

ITEM 5.2B DRAFT CERTIFICATE OF APPROPRIATENESS 11-01  
SAM MACKAY, 47-51 CANTERBURY STREET

***MOVED*** by Grant Heckman, ***SECONDED*** by Richard Gradon, to approve the recommendation:

**Install** eight (8) new lighting fixtures above the storefront cornice, including light covers and gooseneck arms [see attached product data sheets] - four (4) fixtures to be spaced equally above each of two storefronts [note: light electrical conduits to be installed immediately above storefront cornice to reduce visual impact; conduit penetrations at brick wall to be located at mortar joints in brickwork].

**CARRIED.**

ITEM 5.2C APPLICATION FOR A HERITAGE REHABILITATION GRANT 11-01  
SAM MACKEY, 47-51 CANTERBURY STREET

Jeff Gauley advised the Board that the application is for a Heritage Rehabilitation Grant to install a storefront fascia sign. A Conservation Plan (2009) is in place for the building. He recommended approval.

***MOVED** by Colin Waldschutz, **SECONDED** by Grant Heckman to approve a Heritage Rehabilitation Grant for 20% of costs, up to a maximum of \$1,000.00, based on estimated project costs, **subject to Council approving funds for the 2011 Grants for Heritage Conservation Program under the Capital Budget.***

**CARRIED.**

ITEM 5.3A APPLICATION FOR A HERITAGE CONSERVATION PLAN GRANT 11-03  
OLU OREDUGBA, 196 PRINCESS STREET

Jeff Gauley advised the Board that the application is for a Heritage Conservation Plan Grant for a 3-storey brick residential building, in the Trinity Royal Heritage Conservation Area. He recommended approval.

***MOVED** by Colin Waldschutz, **SECONDED** by Richard Gradon, to approve a Heritage Conservation Plan Grant of 50% of costs, up to \$1,500.00, to have a Conservation Plan prepared. **Subject to Council approving funds for the 2011 Grants for Heritage Conservation Program under the Capital Budget.***

**CARRIED.**

ITEM 5.3B APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS 11-03  
OLU OREDUGBA, 196 PRINCESS STREET

Jeff Gauley advised the Board that the application is for a Heritage Permit [Certificate of Appropriateness] to undertake roofing repairs at the north dormer. He recommended approval.

Staff advised the Board that the repair was necessary to handle the problems they were experiencing with leakage. The Board was in agreement with the plans to address this issue prior to completion of the Conservation Plan.

ITEM 5.3C DRAFT CERTIFICATE OF APPROPRIATENESS 11-03  
OLU OREDUGBA, 196 PRINCESS STREET

***MOVED** by Richard Gradon, **SECONDED** by Grant Heckman, to approve the recommendation:*

**Repair**, and/or replace as necessary, any deteriorated metal roof edge or roof/wall claddings/ flashings at the large north dormer, using material to match the gauge and profile of the original claddings/flashings;

**CARRIED.**

**ITEM 5.3D      APPLICATION FOR A HERITAGE REHABILITATION GRANT 11-03**  
**OLU OREDUGBA, 196 PRINCESS STREET**

Jeff Gauley advised the Board that the application is for a Heritage Rehabilitation Grant to undertake roofing repairs at the north dormer. A Conservation Plan for the building is to be prepared in 2011. He recommended approval.

***MOVED*** by Colin Waldschutz, ***SECONDED*** by Richard Gradon to approve a Heritage Rehabilitation Grant for 20% of costs for roof edge repairs, up to a maximum of \$500.00, **subject to Council approving funds for the 2011 Grants for Heritage Conservation Program under the Capital Budget.**

**CARRIED.**

**ITEM 5.4A      APPLICATION FOR A HERITAGE CONSERVATION PLAN GRANT 11-04**  
**JOHN DESMOND, 96 PRINCESS STREET**

Jeff Gauley advised the Board that the application is for a Heritage Conservation Plan Grant for a 3-storey brick commercial building, in the Trinity Royal Heritage Conservation Area. He recommended approval.

***MOVED*** by Colin Waldschutz, ***SECONDED*** by Richard Gradon, to approve a Heritage Conservation Plan Grant for 50% of costs, up to \$1,750.00, to have a design professional prepare a Conservation Plan for the building. **Subject to Council approving funds for the 2011 Grants for Heritage Conservation Program under the Capital Budget.**

**CARRIED.**

**ITEM 6.0      REPORTS**

There were no reports.

**ITEM 7.0      OTHER BUSINESS**

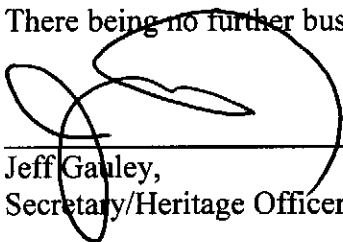
There was no other business to discuss.

**ITEM 8.0      NEXT MEETING**

The next scheduled regular meeting is for February 2<sup>nd</sup>, 2011.

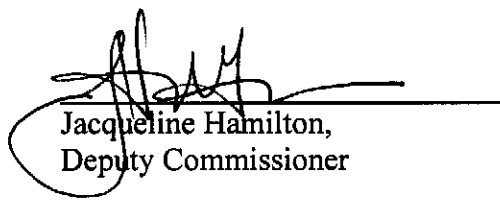
ITEM 9.0 ADJOURNMENT

There being no further business, the meeting adjourned at 7:40 p.m.



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Jeff Gauley,  
Secretary/Heritage Officer



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Jacqueline Hamilton,  
Deputy Commissioner

JG: JF