

**HERITAGE DEVELOPMENT BOARD  
OF  
THE CITY OF SAINT JOHN  
WEDNESDAY JULY 24<sup>TH</sup>, 2013**

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The meeting of the Heritage Development Board was held in the 10<sup>th</sup> Floor Boardroom of City Hall, commencing at 5:30 pm.

IN ATTENDANCE:                    Gordon Hewitt, 1<sup>st</sup> Vice Chair  
   Scott Rinehart  
   Bob Boyce  
   Councillor Donna Reardon  
   Alex Pesold

   Jill Flecknell, Recording Secretary  
   Amy Poffenroth, Acting Commissioner  
   Alice Fudge, Heritage Analyst

REGRETS:                            Jim Bezanson, Secretary/Heritage Development Officer  
   Patrick McCaffrey, 2<sup>nd</sup> Vice Chair  
   Elizabeth McGahan  
   Colin Waldschutz  
   Leona Laracey, Chair

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**ITEM 1.0            AGENDA**

*The following item was removed from Business Arising at the applicants request:*

*3.1 Request for Removal from Heritage Conservation Area-100 Watson Street*

***MOVED*** by Donna Reardon, ***SECONDED*** by Bob Boyce to approve the agenda as amended.

***CARRIED.***

**ITEM 2.0            MINUTES**

**ITEM 2.1            MINUTES OF THE JULY 10<sup>TH</sup>, 2013 MEETING**

***MOVED*** by Donna Reardon, ***SECONDED*** by Bob Boyce to approve the July 10<sup>th</sup>, 2013 minutes as circulated.

***CARRIED.***

**ITEM 3.0 BUSINESS ARISING**

There was no business arising.

**ITEM 4.0 INTRODUCTION OF APPLICANTS/GUESTS**

No guests were present.

**ITEM 5.0 CERTIFICATES OF APPROPRIATENESS AND GRANTS****ITEM 5.1A APPLICATION FOR A HERITAGE PERMIT 2013-51  
DESIGN ART SIGNS C/O RICK WATTERS, 43 PRINCESS STREET**

Alice Fudge advised that the application is for a Certificate of Appropriateness to install a new projecting sign on the South side of the building. She explained that the proposed work does not meet the intent of the Standards for Conservation of Existing Buildings, as expressed in the Practical Preservation Guidelines for *Signs*. She recommended the following motion:

- 1 Deny the application for a Heritage Permit [Certificate of Appropriateness] as submitted for the installation of a new projecting sign.
- 2 Approve a Heritage Permit [Certificate for Appropriateness] for the installation of a new projecting sign on the south side of the building in keeping with the intent of the Practical Preservation Guidelines for *Signs*. Applicant is to submit drawings.

**ITEM 5.1B APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS 2013-51  
DESIGN ART SIGNS C/O RICK WATTERS, 43 PRINCESS STREET**

Alice Fudge advised the Board of the application details explaining that in most cases signs in the Saint John Heritage Conservation Areas should seek to recapture the enterprising spirit and quality workmanship of the Victorian era by incorporating traditional materials, format, and utilitarian design while integrating uniqueness and expression of the modern businesses. She explained that the form and detailing of the proposed signage does not meet these standards. The fabric banner of this projecting sign is an unsuitable material, as well as the proposed colours of its design. The proposed location of the banner sign is unsympathetic to the heritage building and she noted that it interferes with the rhythm of the window configuration, distracts from the architectural detailing. Ms. Fudge also advised that the size of the proposed sign (16 square feet, 2'x8') is largely over the recommended size for signs (5 square feet approximately).

Board members held a lengthy discussion and expressed their concerns with the location, size, material and colours of the proposed projecting sign. Ms. Fudge provided the Board with a revised rendering that she prepared, which saw the sign being reduced by 60% to 6.4' square feet, the location changed to the height of the main floor and that the sign be constructed from wood. She explained that she had discussed the requirements of the guidelines with the applicant, and that they were willing to reconsider some changes to their design and resubmit if necessary. The Board requested that the owner revise the proposed design to incorporate the traditional materials, size, location and colours found in the Practical Preservation Guidelines for Signs and resubmit.

*MOVED by Donna Reardon, SECONDED by Gord Hewitt to table your application [13-51] for installation of a new projecting sign on the South side of the building. The Board requested that the owner revise the proposed design to incorporate the traditional materials, size, location and colours found in the Practical Preservation Guidelines for Signs.*

**CARRIED.**

**ITEM 5.2A APPLICATION FOR A HERITAGE CONSERVATION GRANT RENEWAL 13-52  
DEBORAH & BILL RYAN, 147 GERMAIN STREET**

Alice Fudge advised that the application is for a Heritage Conservation Grant Renewal for previously approved work outlined in Certificate of Appropriateness 12-20 which includes repointing of the rear portion of the building. There is a Conservation Plan in place for the building located in the Trinity Royal Conservation Area. She recommended approval.

*MOVED by Donna Reardon, SECONDED by Alex Pesold to approve a Heritage Conservation Grant of a funding ratio of 25% up to a maximum of \$3250.00 for repointing of brickwork at the rear of the building as previously approved in [12-20].*

**CARRIED.**

**ITEM 6.0 REPORTS**

There were no reports.

**ITEM 7.0 OTHER BUSINESS**

**ITEM 7.1 HERITAGE OFFICER-DECISION MAKING AUTHORITY**

Donna Reardon requested that the Board review the potential for allowing the Heritage Officer to have decision making authority. Amy Poffenroth requested that the Board refer to staff for review of the Heritage Conservation Act and the Saint John Heritage Conservation Areas By-Law and report back to the Board.

*MOVED by Donna Reardon, SECONDED by Bob Boyce to refer to staff to report back on the potential for the Heritage Officer to have decision making authority and streamline the Certificate of Appropriateness application process.*

**CARRIED.**

**ITEM 7.2 UPDATE ON HERITAGE GRANTS**

Heritage Officer, Alice Fudge advised the Board that to date approximately \$47,182.69 of the total \$90,000 Heritage Grant funding has been allocated. She explained that there are a few grant applications that had been tabled pending further clarification from staff earlier in the year, and that a report will be drafted and brought before the Board at the next regular meeting.

**ITEM 8.0      NEXT MEETING**

The next regular Board meeting will be held August 7<sup>th</sup>, 2013 at 5:30 pm.

**ITEM 9.0      ADJOURNMENT**

There being no further business, the meeting adjourned 6:15 PM

Amy Poffenroth, P.Eng, MBA  
Acting Commissioner,  
Growth & Community Development Services