

**HERITAGE DEVELOPMENT BOARD
OF
THE CITY OF SAINT JOHN
WEDNESDAY MAY 29TH, 2013**

The meeting of the Heritage Development Board was held in the 10th Floor Boardroom of City Hall, commencing at 5:30 pm.

IN ATTENDANCE: Leona Laracey, Chair
 Gordon Hewitt, 1st Vice Chair
 Patrick McCaffrey, 2nd Vice Chair
 Colin Waldschutz
 Scott Rinehart
 Bob Boyce
 Elizabeth McGahan
 Alex Pesold

Amy Poffenroth, Acting Commissioner
Jill Flecknell, Recording Secretary

REGRETS: Alice Fudge, Heritage Analyst
 Jim Bezanson, Secretary/Heritage Development Officer
 Councillor Donna Reardon

ITEM 1.0 AGENDA

Staff requested that Item 5.1 Paul Tobias, 237 Germain Street grant application be removed from the agenda.

The following items were added for discussion under Business Arising:

- 3.1 Update on letter to Legal re: Conflict of Interest*
- 3.2 Update on Legal Opinion re: 213 Germain Street 2013 Grant Renewal*

The following item was added under Applications for Certificates of Appropriateness & Grants:

- 5.5 Chipman Hill Suites, 2 Mecklenburg Street*

The following item was added for discussion under Other Business:

- 7.1 Letter received from Harold Wright re: 2013 Awards*
- 7.2 John Leroux Exhibit at Public Archives in Fredericton*

It was requested that the applications for 47-51 Canterbury Street & Saint John Transit King Square North Bus Shelters be moved up to accommodate those applicants that were present for the meeting.

***MOVED** by Colin Waldschutz, **SECONDED** by Patrick McCaffrey to approve the agenda as amended.*

CARRIED.

ITEM 2.0 MINUTES

ITEM 2.1 MINUTES OF THE MAY 15TH, 2013 MEETING

Corrections were made the Certificate of Appropriateness for item 5.4 Avant- Garde, King Square Bandstand and Item 5.5 Paul Tobias, 237 Germain Street.

***MOVED** by Elizabeth McGahan, **SECONDED** by Gord Hewitt to approve the May 15th, 2013 minutes as amended.*

CARRIED.

ITEM 3.0 BUSINESS ARISING

ITEM 3.1 UPDATE ON LETTER TO LEGAL RE: CONFLICT OF INTEREST

Chair Leona Laracey advised the Board that a response from the Legal Department was received and that staff will arrange with the Legal department a date for which City Solicitor, John Nugent can attend a Heritage Development Board meeting.

ITEM 3.2 UPDATE ON LEGAL OPINION RE: 213 GERMAIN STREET

Acting Commissioner, Amy Poffenroth will discuss with the Legal Department the revocation of the heritage grant funding for 213 Germain Street.

ITEM 4.0 INTRODUCTION OF APPLICANTS/GUESTS

- Sam MacKay & Greg McAvity were present for *47-51 Canterbury Street*
- Frank McCarey, General Manager of Saint John Transit was present representing *King Square North Bus Shelters*

ITEM 5.0 CERTIFICATES OF APPROPRIATENESS AND GRANTS

**ITEM 5.1A APPLICATION FOR A HERITAGE CONSERVATION GRANT 2013-20A
PAUL TOBIAS, 237 GERMAIN STREET**

Item removed from agenda, as it was brought forth in error.

ITEM 5.4A APPLICATION FOR A HERITAGE PERMIT 2013-33
SAM MACKAY, 47-51 CANTERBURY STREET

Leona Laracey advised that the application is for the repairs to weather stripping, installation of a new wooden door at 51 Canterbury Street to replicate the existing wooden door at 47 Canterbury Street, installation of a projecting sign on existing iron bracket and the painting of new wooden door and trim the previously approved colour scheme.

ITEM 5.4B APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS 2013-33
SAM MACKAY, 47-51 CANTERBURY STREET

The Board reviewed each of the proposed sections of the application separately.

1. *MOVED* by Alex Pesold, *SECONDED* by Colin Waldschutz to approve repairs weather stripping to front door and to two patio doors.

CARRIED.

2. *MOVED* by Patrick McCaffrey, *SECONDED* by Elizabeth McGahan to approve the installation of a new wooden door at 51 Canterbury Street to replicate existing door design at 47 Canterbury Street.;

CARRIED.

3. *MOVED* by Alex Pesold, *SECONDED* by Patrick McCaffrey to approve the prime and paint all new and existing wood components and door using the previously approved colour scheme, in keeping with guidelines found in Practical Conservation Guidelines for Paint & Colour. [HC-XX Ebony-King & HC-XX Ivory]

CARRIED.

4. *MOVED* by Gord Hewitt, *SECONDED* by Scott to approve the installation of a new 16" high x 32" wide projecting sign on an existing iron bracket as per the drawings provided.

CARRIED.

Install new 16" high x 32" wide projecting sign (see attached images) to read:

“EN”
[8.5" high, upper case, inset white azek plastic letters]

“SUSHI BAR”
[1.5" high, upper case, inset white azek plastic letters]

Sign to be made from 1.6" diagonal patterned sandblasted wood board stained black, with white logo/lettering, to hang on existing iron bracket.

Remove existing wooden door at 51 Canterbury Street entrance of the building;

Install new wooden door at 51 Canterbury Street to replicate existing door design at 47 Canterbury Street.

Repair weather stripping to patio doors.

Prime and paint all new and existing wood components and door using the previously approved colour scheme, in keeping with guidelines found in Practical Conservation Guidelines for Paint & Colour. [HC-XX Ebony-King & HC-XX Ivory]

This work to be carried out under the following conditions:

1. The proposed work shall be carried out using traditional detailing and materials as required under Section 8 of the Saint John Heritage Conservation Areas By-law and to the satisfaction of the Heritage Officer;
2. The City of Saint John's Buildings & Inspections Services Division be contacted for necessary permits, and no work shall commence prior to the issuance of any and all required Municipal permits, including building permits.
3. No work shall commence until expiry of a fifteen day appeal period pursuant to Section 70(3) of the Act, and providing no appeal is filed with the Assessment & Planning Appeal Board on or before June 13, 2013.

CARRIED.

**ITEM 5.4C APPLICATION FOR A HERITAGE CONSERVATION GRANT 13-33/
GRANT RENEWAL FOR 11-01
SAM MACKAY, 47-51 CANTERBURY STREET**

Leona Laracey advised that the application is for a Heritage Conservation Grant for the repairs to weather stripping, installation of a new wooden door at 51 Canterbury Street to replicate the existing wooden door at 47 Canterbury Street, installation of a projecting sign on existing iron bracket and the painting of new wooden door and trim the previously approved colour scheme. There was also a renewal for previously approved Certificate of Appropriateness 11-01 for gooseneck lighting. There is a Conservation Plan in place for the building located in the Trinity Royal Heritage Conservation Area. She recommended approval.

MOVED by Elizabeth McGahan, **SECONDED** by Gord Hewitt to approve a Heritage Conservation Grant of 15% of costs up to \$825.00 based on the estimate provided repairs to weathering stripping, installation of new wooden door, installation of projecting sign and painting of door and wood trim.
As well as a Heritage Grant renewal for 11-01 to install the remaining gooseneck lighting at 15% of costs up to \$225.00 based on the estimate provided.

CARRIED.

ITEM 5.2A APPLICATION FOR A HERITAGE PERMIT 2013-33
SAINT JOHN TRANSIT, KING SQUARE NORTH BUS SHELTERS

Leona Laracey advised that the application is for the removal and construction of two bus shelters at the current King Square North location as per drawings provided. Staff recommended approval.

ITEM 5.2B APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS 2013-33
SAINT JOHN TRANSIT, KING SQUARE NORTH BUS SHELTERS

MOVED by Bob Boyce, *SECONDED* by Elizabeth McGahan to approve the following and the design for Bus shelters in the Heritage Conservation Areas in the Uptown:

Remove the existing bus shelters.

Construct two 5' x 12' powder coated aluminium bus shelters complete with aluminium roof and front transom panels, 3/8" (10mm) tempered safety glass wall panels with custom 'heritage' safety graphics, consideration be given to incorporating the design of the scroll work on the adjacent King Square Bandstand if appropriate and skylight fabricated from clear multiwall polycarbonate, branding decals, as per drawings provided to the Heritage Development Board.

This work to be carried out under the following conditions:

1. The proposed work shall be carried out using traditional detailing and materials as required under Section 8 of the Saint John Heritage Conservation Areas By-law and to the satisfaction of the Heritage Officer;
2. The City of Saint John's Buildings & Inspections Services Division be contacted for necessary permits, and no work shall commence prior to the issuance of any and all required Municipal permits, including building permits.
3. No work shall commence until expiry of a fifteen day appeal period pursuant to Section 70(3) of the Act, and providing no appeal is filed with the Assessment & Planning Appeal Board on or before June 13, 2013.

The Board held a discussion with General Manager, Frank McCarey and expressed their satisfaction with the proposed design. Mr. McCarey explained the current shelters at the King Square North location are in disrepair and have been the victim of vandalism. Leona Laracey made note that perhaps the proposed scroll work could be removed from the design to ensure consistency with the pattern found at the bottom of the proposed shelter. The Board discussed the scroll work and determined the it would not be necessary but advised that should scroll work be used, that it be designed with the review of the scroll work on the adjacent King Square Bandstand. Frank McCarey requested that the Board approve the proposed design for all other bus shelter locations that fall within the Heritage Conservation Areas in the Uptown, to which Board members agreed.

CARRIED.

**ITEM 5.3A APPLICATION FOR A RENEWAL OF HERITAGE
CONSERVATION GRANT 13-34
SUE HARLEY, 182 GERMAIN STREET**

Leona Laracey advised that the application is for the renewal of a Heritage Conservation Grant for repairs to windows on the upper storey (mansard roof) previously approved in 10-38A. There is a Conservation Plan in place for the building located in the Trinity Royal Heritage Conservation Area. She recommended approval.

MOVED by Alex Pesold, SECONDED by Gord Hewitt to approve a renewal of Heritage Conservation Grant of 25% of costs up to \$250.00 based on the estimate provided for repairs to windows on the upper storey (mansard roof).

CARRIED.

**ITEM 5.5A APPLICATION FOR A HERITAGE PERMIT 2013-20A
CHIPMAN HILL SUITES, 2 MECKLENBURG STREET**

Leona Laracey advised that a letter was received proposing an amendment to the previously approved application for foundation repairs to the sandstone entry steps.

**ITEM 5.5B APPLICATION FOR AMENDMENT TO CERTIFICATE OF
APPROPRIATENESS 2013-20A
CHIPMAN HILL SUITES, 2 MECKLENBURG STREET**

Acting Commissioner Amy Poffenroth advised that a letter from Chipman Hill Suites had been received, requesting an amendment be made to their previously approved Certificate of Appropriateness which outlined the repairs of the existing front entry steps of 2 Mecklenburg Street. Ms. Jane Weaver explained in the letter that original request was for basic repairs of the steps to ensure that they were safe and that a full restoration was not intended. Ms. Weaver advised in the letter the preferred method of repair outlined by their hired mason.

MOVED by Patrick McCaffrey, SECONDED by Scott Rinehart to approve the following:

Remove sandstone steps, buttress and existing foundation below the stone steps;

Build new concrete foundation;

Re-setting of the existing sand stone steps on new foundation;

Cut and Install new buttress for left side to match existing buttress in size, style and tooling.

This work to be carried out under the following conditions:

1. The proposed work shall be carried out using traditional detailing and materials as required under Section 8 of the Saint John Heritage Conservation Areas By-law and to the satisfaction of the Heritage Officer;

2. The City of Saint John's Buildings & Inspections Services Division be contacted for necessary permits, and no work shall commence prior to the issuance of any and all required Municipal permits, including building permits.
3. No work shall commence until expiry of a fifteen day appeal period pursuant to Section 70(3) of the Act, and providing no appeal is filed with the Assessment & Planning Appeal Board on or before June 13, 2013.

CARRIED.

ITEM 6.0 REPORTS

There were no reports.

ITEM 7.0 OTHER BUSINESS

ITEM 7.1 LETTER RECEIVED FROM HAROLD WRIGHT RE: 2013 AWARDS

A letter was received from Mr Harold Wright concerning the 2013 Heritage Awards, along with his nominations for two individuals for their outstanding service in the preservation and promotion of Saint John's built heritage. The Board had determined at their April 17th meeting that due to lack of compliance resulting in a low number of potential award recipients, that it was best to postpone this year's ceremony.

MOVED by Colin Waldschutz, SECONDED by Patrick McCaffrey to give consideration to the nominations provided in the letter received from Mr. Harold Wright for next year's Heritage Awards.

CARRIED.

ITEM 7.2 JOHN LEROUX EXHIBIT AT PUBLIC ARCHIVES IN FREDERICTON

Chair Leona Laracey, extended the invitation to all Heritage Development Board members for the launch of an exhibition of photographs by John Leroux celebrating New Brunswick's built heritage. The official launch will take place at the University of New Brunswick campus in Fredericton on June 5, 2013, 6:00 p.m.

ITEM 8.0 NEXT MEETING

The next regular Board meeting will be held June 12th, 2013, at 5:30 pm.

ITEM 9.0 ADJOURNMENT

There being no further business, the meeting adjourned 6:27 PM

Amy Poffenroth, P.Eng, MBA
Acting Commissioner